

**City of Cayce**  
**South Carolina**  
**Board of Zoning Appeals**

**Form 1**

Date Filed : \_\_\_\_\_

Request No. : \_\_\_\_\_

Fee : \_\_\_\_\_

Receipt No : \_\_\_\_\_

*This form must be completed on a hearing on **appeal** from action of a zoning official, application for a **variance**, or application for **special exception**. If the application is on behalf of the property owner(s), all owners must sign. If the applicant is not an owner, the owner(s) must sign the Designation of Agent section.*

**THE APPLICANT HEREBY APPEALS** [indicate one]:

- ☐ From action of a zoning official as stated on attached Form 2.  
☐ For a variance as stated on Form 3.  
☐ For a special exception as stated on attached Form 4.

<b>APPLICANT(S)</b> [print]: _____	
Address : _____	
Telephone: [business] _____	[residence] _____
Interest: _____ Owner(s): _____ Agent of owner(s): _____ Other: _____	
<b>OWNER(S)</b> [if other than Applicant(s)]: _____	
Address: _____	
Telephone: [business] _____ [residence] _____	
[use reverse side if more space is needed]	

<b>PROPERTY ADDRESS:</b> _____	
Lot _____ Block _____	Subdivision _____
Tax Map No. _____	Plat Book _____ Page _____
Lot Dimensions: _____ Area: [sq. ft. or acreage] _____	
Deed restrictions/limitations on property: _____	

<b>DESIGNATION OF AGENT</b> [complete only if owner is not applicant]	
I (we) hereby appoint the person named as Applicant as my (our) agent to represent me (us) in this request.	
Date: _____	_____
	Owner signature(s)
<b>CERTIFICATION:</b>	
I (we) certify that to the best of my(our) knowledge that the information contained herein is accurate and correct.	
Date: _____	_____
	Applicant signature(s) Official Use Onl

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**OFFICIAL USE ONLY**

Property posted: \_\_\_\_\_ By: \_\_\_\_\_ Published in Newspaper on: \_\_\_\_\_

PUBLIC HEARING ON: \_\_\_\_\_

ORDER OF BOARD OF ZONING APPEALS: \_\_\_\_\_

Notice to applicant sent on \_\_\_\_\_ advising of Boards action. See separate order which states finding of fact pertaining to this action. All appeals to this action shall be to the Circuit Court and must be filed within thirty (30) days after date this order was mailed.

APPEAL FILED: \_\_\_\_\_